

I The fourth amendment. (Tuition fee)

③ After registering a regular course, those who want to cancel their classes must submit a refund form, a class cancellation form and a document of proving the expected change in the status of sojourn to the institute to receive a refund. <Amended December 1, 2018, September 1, 2021>

④ In case of the preceding paragraph, tuition fee is to be returned in accordance with the Article 23 of the Enforcement Decree of the Lifelong Education Act. However, the application fee is non-refundable.

⑤ The evidential document of the expected change in the status of sojourn in the preceding paragraph and the fixed refund date for the tuition fee are as shown in the attached table. <Amended December 1, 2018, September 1, 2021>

<Attached table> <New September 1, 2021.>

The evidential document of the expected change in the status of sojourn and the fixed refund date for the tuition fee

Category of the status of sojourn			Evidential documents	Fixed refund date
Status of sojourn	Area of sojourn	Change in the status of sojourn based on a class cancellation		
Those who have received a D-4 or C-3 visa through the admission certificate from the institute	Those who are staying abroad (Not in Korea)	Those who are planning to cancel of the status of sojourn because they did not enter the country after issuing a visa.		The date of submission of the refund form
		Those who give up re-entry after departure and plan to cancel their status of sojourn.	A copy of departure flight ticket	The date of submission of the refund form
	Those who are staying in Korea	Those who cancel the course before class starts and leave the country and are planning to cancel their status of sojourn.	A copy of the flight ticket on which the departure date is shown	The date of submission of the refund form
		Those who cancel the course after class starts and leave the country and are planning to cancel their status of sojourn.	A copy of the flight ticket on which the departure date is shown	The departure date on the flight ticket
		Those who are planning to change their status of sojourn to enter another language training course at another university.	A copy of the certificate of admission from the university you will enter	The date of submission of the refund form
		Those who are planning to change their status of sojourn to a D-2 visa to enter a degree program.	Documents to prove that you are going to be accepted or enter a university such as a copy of the receipt of	The date of submission of the refund form

			the application for change of the status of sojourn or a copy of the certificate of admission from another university you will enter, etc.	
		Those who are planning to change their status of sojourn in other type.	A copy of receipt of the application for change of the status of sojourn.	The date of submission of the refund form
		Etc	Documents to prove the status of expected changes in status of sojourn in other type.	The date of submission of the refund form
Etc	In total			The date of submission of the refund form



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